

Scholarship Policy - *KFA Business School, Kathmandu*

1. Introduction

KFA Business School is committed to ensuring equitable access to quality higher education by offering a structured scholarship program. In alignment with the directives and inclusive education policies of **Kathmandu Metropolitan City (KMC)** and prevailing national regulations, KFA provides scholarships based on **merit, inclusion, and financial need**.

This policy outlines the framework, eligibility criteria, categories, and allocation of scholarships at KFA Business School.

2. Policy Objectives

The objectives of the scholarship policy are to:

- Promote **academic excellence** through merit-based awards
 - Ensure **inclusive access** for students from marginalized and underrepresented communities
 - Provide **financial assistance** to economically disadvantaged students
 - Support **gender equity** in higher education
 - Comply with the scholarship provisions mandated by relevant regulatory authorities
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3. Scope of the Policy

This policy applies to all academic programs offered at KFA Business School, including but not limited to:

- Master of Business Administration (MBA)
 - Bachelor of Business Administration (BBA)
 - Bachelor of Hospitality Management (BHM)
 - Bachelor of Computer Science and Information Technology (BCS.IT)
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4. Scholarship Categories

KFA Business School offers scholarships under the following categories:

4.1 Merit-Based Scholarship (Intelligence Scholarship)

Awarded to students demonstrating outstanding academic performance based on:

- Previous academic qualifications
 - Entrance examination results
 - Interview or internal evaluation criteria
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4.2 Need-Based Scholarship (Unprivileged Category)

Provided to students from economically disadvantaged backgrounds, based on:

- Verified financial need
 - Supporting documentation as required by the institution
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4.3 Gender-Based Scholarship (Women Scholarship)

Offered to promote female participation in higher education and leadership development.

4.4 Inclusion-Based Scholarship (Ethnicity / Marginalized Groups)

Allocated to students from underrepresented or marginalized communities, including but not limited to:

- Madhesh-origin students
 - Ethnic minority groups
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5. Scholarship Allocation Framework

- Scholarships are awarded at the time of admission and/or during the academic program based on eligibility criteria.
 - The number of scholarships allocated per intake varies by program but typically ranges between **8% to 11% of total enrolled students**, ensuring compliance with institutional and regulatory requirements.
 - Distribution is made across categories to maintain a balance between **merit and inclusion**.
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6. Eligibility Criteria

To be eligible for scholarships, applicants must:

- Meet the **minimum academic requirements** for the respective program
 - Fulfill criteria specific to the scholarship category applied for
 - Submit all required documents within the stipulated deadline
 - Successfully complete the admission process, including entrance and interview (if applicable)
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7. Selection Process

- Scholarship selection is conducted by the **Scholarship Committee** of KFA Business School
 - Evaluation is based on **transparency, fairness, and documented criteria**
 - Final decisions are approved by the academic administration and are considered binding
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8. Continuation and Review

- Scholarships may be subject to **periodic review** based on academic performance and conduct
 - Students are required to maintain **satisfactory academic progress** and adhere to institutional policies
 - KFA reserves the right to **modify, continue, or withdraw scholarships** based on performance or policy revisions
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9. Compliance and Governance

KFA Business School ensures that its scholarship practices:

- Align with **Kathmandu Metropolitan City guidelines** for private colleges
 - Reflect national priorities on **inclusive education and social equity**
 - Maintain proper documentation and transparency in scholarship allocation
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10. Policy Review

This policy shall be reviewed periodically to ensure alignment with regulatory changes and institutional priorities.

11. Contact Information

For further information regarding scholarships, applicants may contact:

Admissions Office
KFA Business School
Kathmandu, Nepal